

## Lansing Genesis Surgery COVID-19 Preparedness Response Plan

### Purpose

In order to provide the safest, high-quality care to our patients as we resume normal healthcare operations at Lansing Genesis Surgery Center (LGSC), the following plan will be followed. The goal of this document is to minimize risks and provide necessary processes which will allow us to resume safe operation.

We will designate one or more worksite supervisors (i.e. Administration and Nursing Supervisors) to implement, monitor, and report COVID-19 control strategies developed in this plan. The assigned worksite supervisor will remain on-site at all times when employees are present on site. An on-site employee may be designated to perform this supervisory role.

### General Requirements

#### I. Patients

It is important to share the new procedural requirements that LGSC will implement to ensure the health and safety of the people we serve. LGSC will continue to follow infection prevention guidelines from the Centers for Disease Control and Prevention and follow the OSHA [Guidance on Preparing Workplaces for COVID-19](#) to keep patients, employees, and physicians safe:

- All patients will be required to wear a mask in the facility, except as necessary for identification or to facilitate an examination or procedure.
- Preoperative COVID-19 Testing will be completed at the discretion of the scheduling physician. All patients who are COVID-19 tested will be asked to self-quarantine and social distance themselves for the 3 days after their test, prior to their procedure. Any patient who tests positive for COVID-19 will be cancelled. Those patients not required to be COVID-19 tested should self-quarantine, social distance, and monitor temperature and symptoms seven days prior to the procedure (or from the time of boarding if within a seven day window). \*\*This section was amended 6/15/2020\*\*
- All patients will receive a pre-screening call during which a COVID-19 screening questionnaire will be completed as well as review of their health history and procedure instructions.
- All patients will received a PAT call the day prior to their procedure during which any changes to their screening questionnaire will be assessed.
- On the day of their procedure upon arrival all patients call-in to the front desk from their car to be screened using our screening questionnaire. Once screening is completed and patients are determined to be asymptomatic, patients will then be asked to proceed to enter the facility. Once patients enter the vestibule they will have their temperature taken and PPE provided and will be taken to the front desk for registration.

## II. Visitors or Patient Companions

The safety of patients and visitors is very important and so all visitors or patient companions will be required to follow appropriate measures while in the surgery centers:

- All visitors or patient companions will be required to complete a screening questionnaire and wear a face mask when they come to the surgery centers. Visitors may wear a homemade cloth mask.
- All visitors or patient companions will have their temperature taken at the entrance screening area.
- Visitors or patient companions must be free from COVID-19 symptoms. Visitors who are sick will be sent home.
- Visitors or patient companions will be asked to remain in their car for the duration of the patient's time in the center. Staff will notify the visitor/patient companion when the patient is ready for discharge and will review any necessary instructions. If the visitor or patient companion is necessary to help care for a patient, one designated person may enter the center for assistance after they are screened in the screening area.

## III. Employees and Physicians/Providers:

All employees and physicians/providers at our facility need to be protected while at LGSC. In order to provide protection for ourselves and others, employees will be required to wear facility provided personal protective equipment based on their assigned job duties:

- Necessary PPE will be supplied to all employees, physicians and patients upon arrival to the facility. Fit testing for N95's will be completed. Employees and staff will be educated on proper use of PPE.
- Any individual entering the facility will be required to wear a mask. To facilitate source control, all staff will be required to wear the mask the entire time they are working at the facility.
- Staff should consider wearing an eye shield when employees cannot consistently maintain 3 feet of separation from other individuals in the workplace.
- Clinical personnel should wear PPE based on the following:
  - If, the procedure is likely to aerosolize respiratory secretions or stool, all caregivers should wear 'special pathogen precaution PPE' which includes an N-95 respirator (or equivalent), eye protection (face mask or goggle), gowns, and gloves.
  - If the patient has no COVID-19 symptoms along with a negative COVID-19 test, and the procedure is unlikely to aerosolize secretions or stool,

caregivers should wear 'standard procedural PPE' which includes a procedure mask, gown, and gloves. Eye protection is optional when caring for these patients.

- All employees will be educated on and follow the Respiratory Response Plan
- Hand sanitizer will be provided at the entrance and additional hand sanitizer, hand foam and soap/water supplies will be located throughout the facility for frequent employee hand hygiene. Employees are also encouraged to use PPE and proper hand hygiene when in public places including public transportation.
- All employees are required to fill out a one-time screening questionnaire and have their temperature taken daily upon arrival to the facility. They are also screened daily for any changes to their initial questionnaire answers.
- All employees will be educated on social distancing initiatives.
- Utilization of remote work may be considered depending on the employee's job description and tasks required to be completed.

#### IV. Facilities

As important procedures are restarted, it is important to consider the safest possible pathway for patients, physicians, and employees. Following are the facility initiatives we are implementing.

- Signage at entrances into the facilities stating "Do Not Enter if you have symptoms of COVID-19 or a positive diagnosis"
- Signage at entrances stating "All individuals who enter our facility must wear a mask." If patients or visitors do not have a mask, one will be provided to them.
- Hand sanitizer and face coverings will be made available at patient entrances.
- Limit waiting-area occupancy to the number of individuals who can be present while staying six feet away from one another and ask patients, if possible, to wait in cars for their appointment to be called.
- Mark waiting rooms to enable six feet of social distancing (i.e. signs placed on chairs to remind patients and visitors of social distancing)
- Enhanced cleaning will be followed by all staff to facilitate Infection Control. A plan will be put into place on how the centers will be cleaned and disinfected in the event of a positive COVID-19 case in the workplace.
- Contactless Sign-in of patients – We will be having all patients call-in to the front desk from their car and be screened using our screening questionnaire upon arrival to our centers. Once screening is completed and patients have been determined to be asymptomatic patients will then be asked to proceed to enter the facility. Once patients enter the vestibule they will have their temperature taken and PPE provided.

## V. Education

Our center will provide COVID-19 training to employees that covers:

1. Workplace infection-control practices
2. The proper use of personal protective equipment including appropriate donning and doffing of PPE.
3. Steps the employee must take to notify the business or operation of any symptoms of COVID-19 or a suspected or confirmed diagnosis of COVID-19.
  - a. When an employee is identified with a confirmed case of COVID-19, within 24 hours the center will notify,
    - i. The local public health department
    - ii. Any co-workers who may have come into contact with the person with a confirmed case of COVID-19.
  - b. LGSC will allow employees with a confirmed or suspected case of COVID-19 to return to the workplace only after they are no longer infectious according to the latest CDC Guidelines
  - c. The center will prohibit anyone discharging, disciplining, or otherwise retaliating against employee who stays home or leaves work when they are at particular risk of infecting others with COVID-19.
4. How to report unsafe working conditions.
5. Business related travel will be restricted to essential travel only.